

## SABM 2024 Annual Meeting Scientific Abstract Submission Guidelines

### How to Submit an Abstract

- Delegates who would like to present their work at the SABM 2024 Annual Meeting, either orally or as a poster, are invited to submit an abstract for consideration by the Scientific Committee.
- SABM Members and Non-Members are invited to submit abstracts.
- **There are no fees to submit an abstract.**
- Abstracts can only be submitted online via the abstract submission website during the submission period from *March 21, 2024, through June 30, 2024*.
- The submitter will be required to create a new user account to submit an abstract. Once logged in, you will be able to submit your abstract.

**Topics** – SABM seeks scientific abstracts that report the results of research in the field of Patient Blood Management (PBM). Scientific abstracts can address a broad range of topics relevant to PBM, and we welcome submissions of the following types/categories:

1. Clinical Research
2. Quality and Safety
3. Regulatory/Advocacy
4. Medical Ethics
5. Basic Science
7. Population Health
8. Case Series/Reports
9. Additional

### Format – Scientific abstracts must include the following sections:

- Background
- Study Design/Methods
- Results
- Conclusion

### General Guidelines

- The abstract must address scientific questions, detail clinical observations, or contain primary scientific data.
- Abstracts **MUST** be submitted in clear English so that the reviewers can focus on the scientific content. Abstracts submitted in any language other than English will be automatically rejected. Non-English-speaking authors are encouraged to have their abstracts checked for grammar and spelling.
- Please ensure your abstract does not contain spelling, grammar, or scientific mistakes, **as accepted abstracts will be published exactly as submitted**. Linguistic accuracy is your responsibility. No proofreading will be done.
- All research and studies in submitted abstracts that involve human subjects or experimental animals must comply with the Declaration of Helsinki. They must have been approved by the appropriate agencies and have been in accordance with applicable ethical standards.

- **No revisions can be made after the abstract deadline of June 16, 2024 and no late submissions will be accepted.** To ensure the integrity of the review process, revisions to abstracts and submissions will not be accepted after the abstract submission deadline.
- Presenting Authors should be prepared to present their work at the date and time listed in their acceptance notification or should provide SABM with an alternate presenter from the list of their co-authors by August 1, 2024.

#### **Additional Submission Requirements:**

- The combined length of the abstract body may not exceed 400 words.
- Titles should be indicative of the content of the abstract and be brief.
- The author(s) should include statistics when presenting data to permit interpretation.
- The statistics and p-values presented should have corresponding confidence intervals.
- Author(s) are encouraged to save an electronic or printed copy of their abstract for their records before submitting.
- The first instance of an acronym must be spelled out with the acronym in parentheses, e.g., Patient Blood Management (PBM).

**Work previously submitted elsewhere**—If the work has been published as a manuscript in a journal prior to the start of the SABM Annual Meeting, either in print or online, it is not eligible for submission and will not be accepted. Works previously presented but not published are acceptable. Submitting more than one abstract from the same study is discouraged.

#### **Responsibilities of the Presenting Author**

- The presenting author serves as the primary contact for all correspondence about the abstract. No other co-authors on the abstract will receive correspondence from SABM. The presenting author is responsible for forwarding any SABM communications about the abstract/presentation to the respective co-authors.
- The abstract's presenting author must register for the Annual Meeting. **The abstract(s) will be withdrawn if registration is not completed by August 15, 2024.**
- The submission of an abstract constitutes a formal commitment by the submitting (presenting) author to present the abstract **in person (if accepted)** in the session and at the time assigned by SABM.
- Presenting authors will be responsible for registering and paying the appropriate fees to attend the Annual Meeting, securing travel documents/authorization, and covering all associated costs (travel, hotel, meals, etc.).

**Abstract Selection and Notification**—Submitted abstracts will be peer reviewed for acceptance based on their overall scientific quality. Authors will be notified via email on July 19, 2024, of their abstracts' acceptance or rejection. If accepted, authors will be expected to present their scientific abstracts at the SABM 2024 Annual Meeting. Three top abstracts will be chosen for oral presentations at the SABM 2024 Annual Meeting. All other accepted abstracts will be presented as posters.

**Publishing Accepted Abstracts** - Accepted abstracts will be published in *Anesthesia and Analgesia*, except for case series/reports which will not be published.